

## VILLAGE OF LEROY BOARD OF TRUSTEES

Minutes of Workshop Meeting held on

December 4, 2023

Village Hall, 3 West Main St., Le Roy, NY

**PRESENT:** Mayor Gregory Rogers  
Trustee Raymond Yacuzzo  
Trustee James Bonacquisti  
Trustee William Kettle

WWTF Supt. Steven Carroll  
Clerk-Treasurer Eileen Carmel  
Municipal Historian Lynne Belluscio

**ABSENT:** Trustee Richard Tetrault

**OTHERS PRESENT:** James Seiler, Jennifer Keys, Laurie Mancuso, Jill Fitzgerald, Kristy Walter, Jayden Cain, Molly Osterman

Mayor Rogers called the meeting to order at 6:30 pm, followed by the Pledge to the Flag.

### **WORKSHOP: UPDATE VILLAGE COMPREHENSIVE PLAN: Communications**

Mayor Rogers welcomed two high school students. He invited his grandson, Jayden, and Molly, his friend, to get the younger generation's perspective on the topic. He turned the meeting over to Trustee Kettle who had a TV set up to mirror his laptop screen, and brought up the Village's website, [www.villageofleroyny.org](http://www.villageofleroyny.org)

Village Website: Trustee Kettle stated the goal was to drive people to the Village website. Then showed the websites for the Town of LeRoy and the LeRoy Business Council. He mentioned that the LBC website needed to be updated. He showed the Village website had links to both of those sites as well as LeRoy Fire Service, Ambulance Service, and Monroe County Water Authority. He'd like to see all the websites interconnected with links to each other.

Mayor Rogers said he'd get the word out with his Mayor's Corner in the Pennysaver. He asked how many admins could be on the website? Clerk-Treasurer Carmel said she'd find out. Laurie Mancuso thought it was a good idea to split responsibilities, but they may want someone with expertise.

Jill Fitzgerald asked if it would be possible to have Board meetings at other locations? Mayor Rogers said they have held meetings at the Trigon Auditorium before when hot topics brought too many people for the meeting room in Village Hall. However, he likes the consistency of having the meetings in one place.

### **To Do:**

- Ask the Town to link to the Village's website
- Add the School's link to the Village's website
- See if Mayor Rogers and Trustee Kettle can be added as admins to the Village's website
- Add a line item in the Village budget for the website
- Obtain Village emails for Board members instead of using personal email, then add to website
- Add DPW and Wastewater Treatment Facility sections to the website
- Add photos of Board and Village employees to the website

Vision Statement: Handouts were provided with the previous vision statement from 2001 (see attached): Mayor Rogers asked, "How different is it now?"

- The word, "leisure" is outdated, should use "recreation" instead

- Not inspirational or exciting
- “Safe and attractive” were good
- “Historic Main Street” should be added
- It shouldn’t say, “the Village *will strive* to achieve this vision.” It should say, “The Village *strives...*”

Trustee Kettle listed what he felt were the “cultural assets” of the Village: LeRoy House, Jello Museum, LB Grand, Oatka Creek, the schools, Woodward Memorial Library. Municipal Historian Lynne Belluscio said that Main Street is on the Historic Register, however, as Historian, she wants to add to it.

She also asked what is the incentive to come back to the Village after high school or college? The following comments were made:

- LeRoy isn’t aesthetically pleasing but like the big Christmas Tree (too bad some of the lights don’t work right now) and the fact that it’s small and you know people
- Nostalgia factor
- Great place to grow up, great place to raise kids, but in-between is the problem
- The size, charm, cost of living, and insular feeling are appealing
- One audience member has a special-needs child and originally lived in the Rochester area, often fighting with the Rochester City School District and wanted a smaller environment with better opportunities for her child
- Attractive neighborhoods

Trustee Kettle asked what does, “cooperative spirit” mean to you? The following comments were made:

- Mayor and Town Supervisor, and all agencies, working together
- Sense of unity
- Raising families
- On Saturday, the Police filled 3 Police cars full of toys, non-perishable food, etc. donated by the community for the less fortunate – that was an example

To Do:

- Upgrade the Vision Statement to sell the Village

Other Items Mentioned:

- Clean up Bacon Street
- If the Bacon St. parking lot had access points like the Bank St. parking lot, it could breathe life into North side Main Street businesses
- NYS wants to develop the 2<sup>nd</sup> story of Main St. buildings, grant opportunities

\*\*Next Comprehensive Plan Workshop Meeting - January 8<sup>th</sup> at 6:30pm\*\*

#### **APPROVAL OF MINUTES:**

**A motion was made by Trustee Yacuzzo to approve the minutes of the Board of Trustees meeting on 11/15/23.** It was seconded by Trustee Bonacquisti and passed unanimously.

**APPOINT PT CROSSING GUARD:** Mayor Rogers appointed David Belcher to the position of part-time Crossing Guard. **A motion was made by Trustee Kettle to ratify the Mayor’s appointment of David Belcher as part-time Police Officer, pending background and Civil Service approval, at a**

**pay rate of \$16.15/hour.** It was seconded by Trustee Yacuzzo, and passed with voting as follows: Trustee Yacuzzo – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

**APPOINT PT POLICE OFFICER:** Mayor Rogers appointed Stephanie Giambrone to the position of part-time Police Officer. She’s currently in the 2024-25 Police Academy and won’t graduate until April 2025. **A motion was made by Trustee Bonacquisti to ratify the Mayor’s appointment of Stephanie Giambrone as part-time Police Officer, pending background and Civil Service approval, at a pay rate of \$15.00/hour.** It was seconded by Trustee Kettle, and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

**ADDED:**

**RESOLUTION TO ACCEPT MATERIALS-ONLY BID FOR PREFABRICATED BUILDING**

MOTION BY: Trustee Bonacquisti

WHEREAS, the Village of LeRoy’s engineering firm, CPL, authorized the Clerk-Treasurer to advertise materials-only bids for a prefabricated building to be erected by Village staff on an existing foundation at the Wastewater Treatment Facility; and

WHEREAS the Village of LeRoy received, and CPL Engineer Eric Weis read aloud, the bids on December 1, 2023, at 4:00 P.M.; and

WHEREAS Getterr Done Construction Inc. was the only bidder, at a cost of \$63,108; and

WHEREAS, CPL has completed a review of the bidder and the bid tabulation (attached); and

NOW THEREFORE BE IT RESOLVED, the Village of LeRoy Board of Trustees hereby accepts the bid by Getterr Done Construction Inc. in the amount of \$63,108 for the procurement of materials only for a prefabricated building.

SECONDED BY: Trustee Yacuzzo, and on a call of votes:

Ayes: Trustee Yacuzzo, Trustee Kettle, Trustee Bonacquisti, Mayor Rogers

Noes: 0

Absent: Trustee Tetrault

Abstain: 0

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**WWTF - SLUDGE HAULING CONTRACT:** WWTF Supt. Steve Carroll said the contract with Casella to haul sludge runs out January 4<sup>th</sup>. CPL will rebid but, in the meantime, we’d like to extend the contract with Casella for six months.

**RESOLUTION TO EXTEND AGREEMENT  
LEROY WWTF SLUDGE TRANSPORT AND DISPOSAL**

**MOTION BY:** Trustee Yacuzzo

**WHEREAS** the Village of LeRoy Board of Trustees awarded the bid for the LeRoy WWTF Sludge Transportation and Disposal contract to New England Waste Services of ME, Inc. d/b/a Casella, with an agreement date of January 4, 2021 and effective for a period of twenty-four (24) months, and;

**WHEREAS** Article 5 of the Agreement allows for the extension of the agreement for up to a maximum of five (5) six (6) month extensions with a unit price increase at a rate equal to the Consumer Price Index as published by the US Bureau of Labor Statistics, and;

**WHEREAS** Casella wishes to extend the agreement for an addition six (6) month term, January 4, 2024 – July 4, 2024 or until a new RFP for a renewed contract is issued and awarded, and, since no CPI index was defined, proposes using the “Water and sewer and trash collection services, U.S. city average, all urban consumers, not seasonally adjusted” for the month of October 2023, as published by the US Bureau of Labor Statistics, which would result in a calculation of \$123.61 per wet ton, an increase of \$11.61 per wet ton from the previous rate (per Casella’s proposal letter dated December 4, 2023 with Appendix A), and;

**WHEREAS** the Village of LeRoy Board of Trustees is amenable to the agreement extension, including the rate increase,

**NOW THEREFORE BE IT RESOLVED** the Village of LeRoy Board of Trustees hereby authorizes the extension of the Agreement for LeRoy WWTF Sludge Transportation and Disposal, for a six (6) month period to New England Waste Services of ME, Inc. d/b/a Casella, which will end July 4, 2024 or until a new RFP for a renewed contract is issued and awarded, at a rate of \$123.61 per wet ton for the Transport and Disposal of LeRoy WWTF Sludge.

**SECONDED BY:** Trustee Bonacquisti

**Ayes:** 4

**Nays:** 0

**Absent:**1

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**ADDED:**

WWTF Supt. Carroll said they need to fix “the sampler.” They’ve “moved the location of lines and need to wire it to the control.” **Trustee Yacuzzo made a motion to approve fixing the sampler at the WWTF.** It was seconded by Trustee Bonacquisti, and passed with voting as follows: Trustee Yacuzzo – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

**AUTHORIZATION TO PAY BILLS:**

**Trustee Bonacquisti made a Motion to Pay Bills, reluctantly, retroactive to 11/14/23.** It was seconded by Trustee Yacuzzo and passed unanimously. Payment is as follows:

General Fund: Auto payments, wire transfers, and check numbers 26504-26507, 26509-26531, 26533-26534 totaling \$174,243.18.

Cap #2 Fund: Check numbers 1231-32, totaling \$125,890.49.

**ADJOURN:**

There being no further business before the Board, **Trustee Kettle made a motion to adjourn,** seconded by Trustee Kettle and passed unanimously. Meeting adjourned at 8:10pm.

Respectfully submitted,  
Eileen Carmel, Clerk-Treasurer

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## **Our Community Vision**

*“It is the vision of the Village to remain the civic, social, and economic center of the broader community of Le Roy. It will be a place known for its....*

- *Safe & attractive neighborhoods*
- *Vital downtown area*
- *Strong local economy*
- *Diverse leisure & cultural assets*
- *Scenic natural resources*
- *Quality community resources*
- *Cooperative spirit*

*...The Village will strive to achieve this vision while maintaining its traditional pedestrian scaled development pattern. The Village also recognizes that the rural setting that surrounds it is part of its character, enhances the quality of life of its residents, and should be preserved.”*

## Comprehensive plan Meeting 12/4/23

### Agenda:

#### Review 6 area's need to be addressed

- 1) Communication- Updating web site
- 2) New Development
- 3) Education
- 4) Parking and Traffic
- 5) Appearance and code
- 6) Environment.

Communications- the village is going to update the website with pictures of each employee with a bio for each one years of service ect. This will include board members. Picture poral where people can send pictures of things around the village. Update village calendar and board minutes.

Suggestions?

New topic

Review and discuss the former vision statement is this still relevant? (discuss)

Population reverse trend from 2000

Think about overall changes since 2000.