

## VILLAGE OF LEROY BOARD OF TRUSTEES

Minutes of Regular Meeting held on

**September 17, 2025**

Village Hall, 3 West Main St., Le Roy, NY

**PRESENT:** Mayor Gregory Rogers  
Trustee William Kettle  
Trustee James Bonacquisti  
Trustee Richard Tetrault  
Chief of Police Greg Kellogg  
Clerk-Treasurer Eileen Carmel  
Municipal Historian Lynne Belluscio

**ABSENT:** Trustee Raymond Yacuzzo, DPW Sup. Robert Lathan, WWTF Supt. Steven Carroll

**OTHERS:** Jasmine Morrow, Brenda Pike, Jim Nielson, Laurie Mancuso, Jill Fitzgerald

Mayor Rogers called the meeting to order at 7:00 pm, followed by the Pledge to the Flag.

**APPROVAL OF MINUTES:** Trustee Bonacquisti made a **Motion to Approve the Minutes of the Board of Trustees Regular Meeting on 8/20/2025.** It was seconded by Trustee Tetrault and passed unanimously.

### **DEPARTMENT CONSIDERATIONS:**

#### LPD:

- The schools have been the Police Dept's priority since reopening at the beginning of the month.

#### STP & DPW:

- Mayor Rogers said that the DPW and STP are doing well.

#### CLERK-TREASURER:

- The next scheduled meetings, which everyone is invited to attend:
  - 10/15/25 – Regular Board meeting at Village Hall at 7:00pm
  - 11/19/25 – Regular Board meeting at Village Hall at 7:00pm
  - 12/17/25 – Regular Board meeting at Village Hall at 7:00pm
- Wedding Request for Gazebo on Wolcott St – a request has been made to reserve the Gazebo for a wedding which would include 30-50 people in attendance. The Board was happy to approve, as long as the wedding party consults with the school and the Episcopal church for possible parking solutions and that they don't block traffic when the bride arrives by car, because the gazebo is on the non-parking side of the street.

#### MUNICIPAL HISTORIAN:

- Uptick in number of barn quilt tours booked
- She's been attending the County Chamber of Commerce rebranding effort, which includes the Village
- Collecting names of LeRoy vets of all wars and police actions back to WWI
- Working on a walking tour brochure of LeRoy, Clerk's office helping, looking into printers
- Still working with Senators Hawley and Borrello's offices on the Gary Scott Memorial Highway
- She's writing columns for the Weekend Gazette and the Batavia Daily News
- She's scheduling workshops in November to teach the preservation of family photos and documents

### **OLD BUSINESS:**

WWTF: Phase 3, Electrical Contractor: **Trustee Kettle made a motion for a Resolution to Approve Pay App #4 in the amount of \$5,035.00 for Infinity Electric Svcs.** It was seconded by Trustee Bonacquisti and passed with voting as follows: Trustee Tetrault – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

Village-Town Police Protection Agreement: Chief Kellogg stated the updated agreement with the Town is the same as last year's agreement, except the amount for law enforcement services outside the Village increased from

\$72,500 to \$85,000. **Trustee Bonacquisti made a motion for a Resolution to Accept and Approve the Agreement between the Village of LeRoy and the Town of LeRoy to Provide Police Protection for 2026.** It was seconded by Trustee Tetrault and passed with voting as follows: Trustee Tetrault – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye. *Text of the agreement is located at the end of these minutes.*

Auxiliary Police Unit: Other police departments, like Greece and Gates, have volunteers trained to help the police during special events, traffic control, and school-related events. They would have background checks, training, and be a big help with the schools. And instead of “Auxiliary” Police Unit, which is used by another law enforcement division, they would be named a “Special” Police Unit.

## **RESOLUTION ESTABLISHING A SPECIAL POLICE UNIT WITHIN THE LEROY POLICE DEPARTMENT**

**MOTION BY** Trustee Bonacquisti

**WHEREAS** Village Law § 8-800 authorizes the Board of Trustees of the Village of LeRoy to establish a police department and appoint such personnel as may be needed for the preservation of good order and the protection of persons and property within the Village; and

**WHEREAS** The Board of Trustees recognizes the need to supplement the LeRoy Police Department during emergencies, special events, and other circumstances requiring additional personnel for traffic control, crowd management, patrol visibility, and community safety; and

**WHEREAS** The Board further recognizes the importance of school safety, and the value of visible, trained personnel to assist the LeRoy Police Department in providing a safe environment in and around schools, school zones, and school-related events; and

**WHEREAS** The establishment of a Special Police Unit will provide trained personnel to assist sworn officers of the LeRoy Police Department, thereby enhancing efficiency and effectiveness in serving the residents of the Village of LeRoy and the greater community.

**NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of LeRoy, Genesee County, New York, as follows:**

### **1. Creation of Special Police Unit**

There is hereby established within the LeRoy Police Department a Special Police Unit, consisting of Special Police Officers appointed in accordance with this Resolution.

### **2. Membership and Appointment**

- Members shall be appointed by the Chief of Police of the LeRoy Police Department, subject to approval by the Mayor and the Board of Trustees and shall serve at the pleasure of the Board.
- All members must be at least twenty (20) years of age, residents of the State of New York, of good moral character, and meet qualifications established by the Chief of Police and/or applicable Civil Service Law.
- Nothing herein shall be construed to supersede any minimum qualifications established by Genesee County Civil Service or requirements imposed by the Village’s municipal insurance provider.

### **3. Training and Standards**

- Members shall complete training programs prescribed or approved by the Chief of Police, consistent with their duties.
- Training shall include, at minimum: first aid, traffic direction, communications, defensive tactics, and applicable Village and State laws.

### **4. Authority and Duties**

- Special Police Officers shall serve under the direct supervision of sworn officers of the LeRoy Police Department.
- Their primary functions shall include traffic and crowd control, community event support, patrol observation, and assistance during declared emergencies.
- Special Police Officers may also assist with school safety initiatives, including patrols in school zones, presence at school events, and coordination with sworn school resource officers, as directed by the Chief of Police.

- Special Police Officers shall not be deemed peace officers under Criminal Procedure Law § 2.10 and shall have no arrest powers except as otherwise authorized by New York State law.

#### 5. Uniforms and Equipment

- The Chief of Police shall prescribe the uniform and insignia for Special Police Officers, which shall be distinct from those of regular sworn officers.
- Special Police Officers may be issued such equipment as the Chief of Police deems necessary for the safe performance of their duties.

#### 6. Compensation and Insurance

- Special Police Officers shall serve on a volunteer basis and receive no salary or compensation unless otherwise authorized by the Board.
- Members shall be covered by municipal liability insurance and workers' compensation consistent with applicable law.

#### 7. Rules and Regulations

The Chief of Police shall promulgate rules and regulations governing the operation, training, discipline, and conduct of Special Police Officers, subject to approval by the Board of Trustees.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately upon adoption.

**SECONDED BY** Trustee Kettle

Aye: Trustee Tetrault, Trustee Kettle, Trustee Bonacquisti, Mayor Rogers

No:

Abstain:

Absent: Trustee Yacuzzo

9/17/2025

#### NEW BUSINESS:

Five Star Bank Municipal Authorization and Wire Transfer Agreement, Retro to 8/25/25: This was to take previous clerks off the bank authorization list and add the new Deputy Clerk-Treasurer. **Trustee Kettle made a motion for a Resolution to Approve and Authorize Mayor Rogers, Clerk-Treasurer Carmel, and Deputy Clerk-Treasurer Tygart to sign the Municipal Authorization Resolution and Preauthorized Funds Transfer (Wire) Agreement, Retroactive to 8/25/25.** It was seconded by Trustee Bonacquisti and passed with voting as follows: Trustee Tetrault – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye. *Text of the resolution is located at the end of these minutes.*

Deputy Clerk-Treasurer Vacation Time: Mayor Rogers said during the hiring process, two weeks' vacation was offered to Arna Tygart. **Trustee Kettle made a motion for a Resolution to Approve Two Weeks' Vacation Benefit Time to Deputy Clerk-Treasurer, Arna Tygart, Ahead of Standard Office Staff Policy and Retroactive to 4/14/25.** It was seconded by Trustee Bonacquisti and passed with voting as follows: Trustee Tetrault – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

Sewer Exclusion Request – Homeowner of 23 Hilltop Dr. requested an exclusion due to a leaking water pipe. The difference from the same time a year ago shows a 39,000-gal difference. The Board had questions concerning the large amount of water and where it ultimately went, whether into the ground or into the sewer system, which wasn't known. They asked that the matter be deferred to the Sewer Board.

Sewer Exclusion Request – Homeowner of 29 Bradnell Ave. requested an exclusion due to a basement water hose detaching under high pressure. The difference from the same time a year ago shows a 5,000-gal difference. **Trustee Bonacquisti made a motion for a Resolution to Approve a Sewer Exclusion of \$48.00 for 29 Bradnell Ave., Sewer Account #06681.** It was seconded by Trustee Kettle and passed with voting as follows: Trustee Tetrault – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

#### CITIZEN PARTICIPATION:

- Jim Nielson – asked if it would be possible to replace slate sidewalk sections along East Main Street with concrete. He's worried about falling on the slick surface as he has a cane and walks his dog. Mayor

Rogers said the Village is done replacing sidewalks for the year but said they will check into it for the next year.

- Lynne Belluscio – She noticed during Oatkafest there’s no place to sit at Trigon Park and asked if wooden benches could be installed. The Board agreed that it would be a good idea and they’d look into it.
- Jill Fitzgerald – She’s enjoyed her time on the Comprehensive Plan Committee but had questions as a resident:
  - Minutes haven’t been posted to the Village website since last year. When requested by the Mayor, Clerk-Treasurer Carmel agreed she would work on uploading the new minutes right after the board meetings.
  - She had several questions concerning the Village’s roof top solar project and the Board resolution passed on 12/30/24, which the Mayor and Board answered.
- Brenda Pike – Asked if the Village-Town Police contract is paid for on Town taxes, concerned that Village residents might have to pay twice for the same thing. Mayor Rogers explained that it isn’t on the taxes.

#### **OFFICIAL CONSIDERATIONS:**

Trustee Bonacquisti: He has a new granddaughter!

Trustee Kettle: He mentioned that at some point he was dropped off the email list for the Comprehensive Plan, but it looks like he’s back on it again.

Trustee Tetrault: All’s quiet.

Mayor Rogers: He has had meetings with Tompkins Bank regarding Village accounts. There was a meeting last week and they found someone interested in converting the community pool into a saltwater pool. The Village is one of the finalists for the Ralph Wilson Grant.

#### **AUTHORIZATION TO PAY BILLS:**

**Trustee Bonacquisti made a motion to pay bills, reluctantly, retroactive to 8/12/25.** It was seconded by Trustee Tetrault and passed unanimously. Payment is as follows:

General Fund: Auto Pays, Wire Transfers, and Check numbers 28034, 28035-28071, 28073-28099 totaling \$354,710.92

Cap #2: Check numbers 1275-1276, totaling \$95,380.00

#### **EXECUTIVE SESSION:**

**Trustee Bonacquisti made a motion for the Mayor and Board to go into Executive Session regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed.** It was seconded by Trustee Kettle and passed with voting as follows: Trustee Tetrault, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye. Session entered at 7:49 PM.

#### **RETURN TO REGULAR SESSION:**

**Trustee Bonacquisti made a motion to Return to Regular Session.** It was seconded by Trustee Kettle and passed with voting as follows: Trustee Tetrault – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye. Session entered at 8:05pm. Mayor Rogers said no business was conducted during the session.

#### **ADJOURN:**

There being no further business before the Board, **Trustee Kettle made a motion to Adjourn**, seconded by Trustee Tetrault and passed unanimously. The meeting was adjourned at 8:06pm.

Respectfully submitted,  
Eileen Carmel, Clerk-Treasurer