

VILLAGE OF LEROY BOARD OF TRUSTEES

Minutes of Regular Meeting held on

July 16, 2025

Village Hall, 3 West Main St., Le Roy, NY

PRESENT: Mayor Gregory Rogers Clerk-Treasurer Eileen Carmel
Trustee William Kettle
Trustee Raymond Yacuzzo
Trustee James Bonacquisti
Trustee Richard Tetrault

ABSENT: Chief of Police Greg Kellogg, DPW Sup. Robert Lathan, WWTF Supt. Steven Carroll, Municipal Historian Lynne Belluscio

OTHERS: Jasmine Morrow, Mark Babcock, Shannon LaJuett, Brenda Pike, unidentified residents

Mayor Rogers called the meeting to order at 7:00 pm, followed by the Pledge to the Flag.

APPROVAL OF MINUTES: Trustee Bonacquisti made a **Motion to Approve the Minutes of the Board of Trustees Regular Meeting on 5/21/2025**. It was seconded by Trustee Tetrault and passed unanimously.

DEPARTMENT CONSIDERATIONS:

CLERK-TREASURER:

- The next scheduled meetings, which everyone is invited to attend:
 - 8/20/25 – Regular Board meeting at Village Hall at 7:00pm
 - 9/17/25 – Regular Board meeting at Village Hall at 7:00pm
- Clerk-Treasurer Carmel spoke to the Village's IT rep from PCA/Netrio, who said the free cybersecurity the Village has been offered from NYS Dept. of Homeland Security was comparable to the cybersecurity already in place and part of our agreement with PCA/Netrio. She was unable to find the time to go through the paperwork and agreement involved with the state offer and asked if anyone on the Board would be willing to help with this. Mayor Rogers stated that Police Officer Giambrone had been asked to take the lead on it.

OLD BUSINESS:

WWTF: Phase 3, Electrical Contractor: **Trustee Kettle made a motion for a Resolution to Approve Pay App #3 in the amount of \$15,200.00 for Infinity Electric Services.** It was seconded by Trustee and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

WWTF: Phase 3, General Contractor: **Trustee Kettle made a motion for a Resolution to Approve Pay App #8 in the amount of \$73,150.00 for STC Construction Inc.** It was seconded by Trustee Bonacquisti and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

NEW BUSINESS:

Resignation: Sharon Jeary, who officially retired as Clerk-Treasurer in 2021 after 44 years working for the Village but worked as Clerk-Typist on a part-time basis after that, has submitted her resignation. **Trustee Tetrault made a Motion to Accept, with regrets, the resignation of Sharon Jeary, effective June 16, 2025.** It was seconded by Trustee Bonacquisti and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

RESOLUTION TO AMEND 2025-2026 BUDGET

MOTION BY Trustee Kettle

WHEREAS, \$80,000 was originally budgeted in the Department of Public Works expenditure account A5110.200 (Maintenance of Roads/Equipment) for the 2025-2026 budget year, and

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WHEREAS, \$50,000 was originally budgeted in the Department of Public Works expenditure account A5112.430 (Permanent Improvements/Sidewalks) for the 2025-2026 budget year, and
WHEREAS, other avenues of financing are available for planned equipment purchases, and
WHEREAS, more sidewalk replacements are required in the Village than originally planned, and NOW
THEREFORE

BE IT RESOLVED the Board of Trustees hereby authorizes and directs the Clerk-Treasurer to amend the 2025-2026 Budget as follows:

Decrease Expense A5110.200 Maintenance of Roads/Equipment \$45,000

Increase Expense A5112.430 Sidewalks \$45,000

SECONDED BY Trustee Bonacquisti and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

7/16/2025

RESOLUTION TO DECLARE POLICE DEPT EQUIPMENT SURPLUS FOR PURPOSE OF DISPOSAL AND TO TRANSFER FUNDS

MOTION BY Trustee Bonacquisti

WHEREAS, The LeRoy Police Department has declared the equipment listed below surplus; and

WHEREAS, the Village of LeRoy requires a surplus declaration of property to be made prior to disposal or sale of equipment; and

WHEREAS, the Police Department desires to use the proceeds from selling the equipment listed below in order to offset the purchase of future equipment needs by placing the proceeds into A895 Police Equipment Reserve;

NOW THEREFORE, BE IT RESOLVED, the LeRoy Village Board hereby authorizes the following declared as surplus for the purpose of disposal:

- 2015 Dodge Charger VIN#: 2C3CDXAT2FH851745
- 2018 Dodge Charger VIN#: 2C3CDXKTXJH216280

NOW, THEREFORE, BE IT FURTHER RESOLVED, the LeRoy Village Board of Trustees does hereby authorize the transfer of the proceeds from the sale of said equipment to A895 Police Equipment Reserve.

SECONDED BY Trustee Kettle and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

7/16/2025

RESOLUTION TO CORRECT 2025-2026 VILLAGE TAX ROLL #1

MOTION BY Trustee Tetrault

WHEREAS an error has been identified on the Village tax roll for the tax year 2025-2026, affecting the property known as 5 Exchange Street, Tax Map #11.-3-18, and

WHEREAS, this error is classified as a clerical error in accordance with Real Property Tax Law Section 550(2)(e), and

WHEREAS, the details of the error are as follows: a \$528.00 Sewer Relevy was applied to this property in error, an application to correct the tax roll was completed by the homeowner, and the Genesee County Treasurer's Office recommended correction of the tax roll, and

WHEREAS, the correction of this error is necessary to ensure the accuracy and fairness of the property tax assessment and levy, and

NOW, THEREFORE, BE IT RESOLVED by the Village of LeRoy Board of Trustees that the Village tax roll for the tax year 2025-2026 for the property identified as 5 Exchange Street, Tax Map #11.-3-18, be corrected as follows:

- Original Assessment/Levy: \$1,869.91
- Corrected Assessment/Levy: \$1,341.91
- Total Amount of Correction: -\$528.00

BE IT FURTHER RESOLVED the Clerk-Treasurer is hereby authorized and directed to make the necessary corrections to the tax roll, and to issue a corrected tax bill or process a refund/credit as appropriate, in accordance with applicable laws and procedures.

BE IT FURTHER RESOLVED a copy of this resolution, along with all supporting documentation, shall be transmitted to the Town of LeRoy Tax Assessor and Genesee County Director of Real Property Tax Services for their records and any necessary adjustments to the assessment roll.

SECONDED BY Trustee Kettle and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

7/16/25

RESOLUTION TO CORRECT 2025-2026 VILLAGE TAX ROLL #2

MOTION BY Trustee Tetrault

WHEREAS an error has been identified on the Village tax roll for the tax year 2025-2026, affecting the property known as 6 Exchange Street, Tax Map #11.-3-5.1, and

WHEREAS, this error is classified as a clerical error in accordance with Real Property Tax Law Section 550(2)(e), and

WHEREAS, the details of the error are as follows: a \$623.04 Sewer Relevy was applied to this property in error when the true Relevy should have been \$528.00, an application to correct the tax roll was completed by the homeowner, and the Genesee County Treasurer's Office recommended correction of the tax roll, and

WHEREAS, the correction of this error is necessary to ensure the accuracy and fairness of the property tax assessment and levy, and

NOW, THEREFORE, BE IT RESOLVED by the Village of LeRoy Board of Trustees that the Village tax roll for the tax year 2025-2026 for the property identified as 6 Exchange Street, Tax Map #11.-3-5.1, be corrected as follows:

- Original Assessment/Levy: \$1,837.15
- Corrected Assessment/Levy: \$1,742.11
- Total Amount of Correction: -\$95.04

BE IT FURTHER RESOLVED the Clerk-Treasurer is hereby authorized and directed to make the necessary corrections to the tax roll, and to issue a corrected tax bill or process a refund/credit as appropriate, in accordance with applicable laws and procedures.

BE IT FURTHER RESOLVED a copy of this resolution, along with all supporting documentation, shall be transmitted to the Town of LeRoy Tax Assessor and Genesee County Director of Real Property Tax Services for their records and any necessary adjustments to the assessment roll.

SECONDED BY Trustee Kettle and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

7/16/25

RESOLUTION TO CORRECT 2025-2026 VILLAGE TAX ROLL #3

MOTION BY Trustee Tetrault

WHEREAS an error has been identified on the Village tax roll for the tax year 2025-2026, affecting the property known as 19 Exchange Street, Tax Map #11.-3-37, and

WHEREAS, this error is classified as a clerical error in accordance with RPTL Section 550(2)(e), and

WHEREAS, the details of the error are as follows: a \$623.04 Sewer Relevy was left off this property in error, an application to correct the tax roll was completed by the homeowner, and the Genesee County Treasurer's Office recommended correction of the tax roll, and

WHEREAS, the correction of this error is necessary to ensure the accuracy and fairness of the property tax assessment and levy, and

NOW, THEREFORE, BE IT RESOLVED by the Village of LeRoy Board of Trustees that the Village tax roll for the tax year 2025-2026 for the property identified as 19 Exchange Street, Tax Map #11.-3-37, be corrected as follows:

- Original Assessment/Levy: \$838.69
- Corrected Assessment/Levy: \$1,461.73
- Total Amount of Correction: \$623.04

BE IT FURTHER RESOLVED the Clerk-Treasurer is hereby authorized and directed to make the necessary corrections to the tax roll, and to issue a corrected tax bill or process a refund/credit as appropriate, in accordance with applicable laws and procedures.

BE IT FURTHER RESOLVED a copy of this resolution, along with all supporting documentation, shall be transmitted to the Town of LeRoy Tax Assessor and Genesee County Director of Real Property Tax Services for their records and any necessary adjustments to the assessment roll.

SECONDED BY Trustee Kettle and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye.

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Pool Exclusions: **Trustee Bonacquisti made a motion for a Resolution to Approve the Sewer Exclusion Request for Sewer Acct #05687, 10 Lincoln Ave., by evaluating the usage on the August 2024 sewer bill vs the usage on the upcoming August 2025 sewer bill.** It was seconded by Trustee Tetrault, and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye

Trustee Bonacquisti made a motion for a Resolution to Approve the Sewer Exclusion Request for Sewer Acct #00770, 8 Garden Lane, by evaluating the usage on the August 2024 sewer bill vs the usage on the upcoming August 2025 sewer bill. It was seconded by Trustee Tetrault, and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye

CITIZEN PARTICIPATION:

Gilbert St. Traffic: Shannon LaJuett and Mark Babcock of 88 Gilbert St. addressed the Board about their concerns regarding the safety of the children on Gilbert Street and the commercial and lunch-time traffic from Lapp Insulator and PCore Electric. The Board discussed many possibilities with them and other neighbors. New stop signs will be installed to make the Gilbert/Munson intersection a 4-way stop and the Gilbert/Tountas intersection a 3-way stop. The Village will also investigate the possibilities of crosswalks, a turning lane, monitoring lunch-time traffic, street parking changes, and speed reduction.

OFFICIAL CONSIDERATIONS:

Trustee Bonacquisti: said the Police Dept received some good press when Bob Lonsberry interviewed Chief Kellogg on his WHAM radio show recently.

Trustee Kettle: reported that Oatkafest ran smoothly and the striping of Main Street and Mill St parking lot was completed.

Trustee Tetrault: everything has been quiet for him

Mayor Rogers: asked the Board to think of a solution for the Wiss Lot for Christmas. He'd like to find another tree or a display of some kind and now is the time to order something.

AUTHORIZATION TO PAY BILLS:

Trustee Bonacquisti made a motion to pay bills, reluctantly, retroactive to 6/18/25. It was seconded by Trustee Kettle and passed unanimously. Payment is as follows:

General Fund: Auto Pays, Wire Transfers, and Check numbers 27892-27967 totaling \$601,365.50

EXECUTIVE SESSION:

Trustee Kettle made a motion for the Mayor and Board to go into Executive Session for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. It was seconded by Trustee Bonacquisti and passed with voting as follows: Trustee Tetrault, Trustee Yacuzzo – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye. Session entered at 7:45 PM.

RETURN TO REGULAR SESSION:

Trustee Bonacquisti made a motion to Return to Regular Session. It was seconded by Trustee Kettle and passed with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye. Session entered at 8:15pm. Mayor Rogers said no business was conducted during the session.

Funds Transfer: In order to get a better interest rate for the Village's funds, **Trustee Bonacquisti made a motion for a Resolution to Approve the transfer of \$1,000,000 from the Village's "Utility Account" at Tompkins Bank to the Village's "General Fund" account at NYCLASS.** It was seconded by Trustee Kettle, and passed

with voting as follows: Trustee Tetrault – Aye, Trustee Yacuzzo – Aye, Trustee Kettle – Aye, Trustee Bonacquisti – Aye, and Mayor Rogers – Aye

ADJOURN:

There being no further business before the Board, **Trustee Kettle made a motion to Adjourn**, seconded by Trustee Bonacquisti and passed unanimously. The meeting was adjourned at 8:20pm.

Respectfully submitted,
Eileen Carmel, Clerk-Treasurer